



## Village Bakers (VB) Committee Meeting: Agenda and Actions

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### Details

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**Date / Time:** 31.3.22 / 19:00  
**Venue** Zoom  
**Chair:** Kevin Sargent (KS)  
**Attended:** Secretary - Gavin Deadman (GD)  
 Membership - Laura White (LW)  
 Media - Liz Gibson (LG)  
 Events - John Maines (JM)  
**Apologies:** Treasurer - Steve Boardman (SB)

Agenda		Lead	
1.	<b>Membership</b>	LW	6 new members in January, total about 20
2.	<b>Finance</b>	KS	Current balance: £ 1849.90
3.	<b>Events</b>	JM	<p>Last event was Christmas Dinner.</p> <p>JM reported that we reviewed Velvet on social media, service was good and the venue was flexible in terms of deadlines for orders.</p> <p>KS reported that those attended gave really positive feedback.</p> <p>JM mentioned that he hopes that there will a decent event next Christmas.</p> <p>JM mentioned that he will be thinking about other events and the 10th birthday</p>
4.	<b>Media</b>	LG	LG reported that the last Newsletter was in December, next will be end of March. Committee thought about people who could be interviewed for future newsletters

5.	<b>AGM</b>	KS	<p>AGM: Committee asked to pull together an info pack.</p> <ul style="list-style-type: none"> <li>- LW to provide member ship details</li> <li>- SB to provide finances</li> <li>- LG to pull together highlights of the year from the Newsletters</li> <li>- JM to pull together information about events, physical and virtual</li> </ul> <p>Above to get something sent over Tuesday or Wednesday</p> <p>Constitution KS is proposing changes to the constitution. KS will highlight changes and provide to the committee for approval. Main changes will reflect current practice.</p> <p>KS will also be proposing that there are some changes to committee roles. Proposals include changing certain roles outside of what is required for financial purposes, to have general committee positions that will lend flexibility for people wanting to join without being aligned to a specific post.</p> <p>Further changes include the flexibility to change the constitution at AGM. Proposals include being able to change the constitution following a period of consultation.</p> <p>Future changes include the opportunity to have patrons for the group.</p>
6.	<b>AOB</b>	All	<p>KS asked about roles:</p> <p>KS / SB have another year LG/JM/LW remain in post</p> <p>LW raised a proposal from Paul Duffy (Molly House) is prepared to price match and donate the VB 15% discount amounts to VB.</p> <p>KS raised having regular committee meetings, next one in the Molly House. To include discussion on re-branding</p>

Actions: Includes previous actions	Status	Lead
GD plan in dates for committee meetings	Open	GD
Group to continue with VB live, posting recipes on social media, and virtual activities.	Closed	All
JM to meet with KS to discuss events.	Closed	JM /KS
JM to come up with some ideas at the same meeting as above	Closed	JM
KS will share the Gay Life Magazine articles on WhatsApp feed	Closed	KS
Committee members to express to KS their intentions regarding staying on the committee in any role	Closed	KS
Picture Round for the next Zoom social	Closed	GD

Committee to review new website and provide feedback	Closed	All
GD to print off membership letters	Closed	GD
2020 Events created to August. KS to share.	Closed	KS
LW reaching out to members on Facebook during lockdown	Closed	LW
All Committee Members to review strategy focus areas ready for agreement. Reviewed and agreed	Closed	All
Approach Sparkle organisers to look into brochure costs – Sparkle Cancelled	Closed	KS
Handover of Events Committee Member activities to take place	Closed	TW / LG
KS, TW and LG to meet and discuss with KS about what future events activity could include	Closed	KS/ TW / LG