



## Village Bakers (VB) Committee Meeting Agenda and Actions

### Details

**Date / Time:** 13.12.22 / 19:00  
**Venue:** Zoom  
**Chair:** Kevin Sargent (KS)  
**Attended:** Secretary - Gavin Deadman (GRD)  
 Membership - Laura White (LW)  
 Media - Liz Gibson (LG)  
 Events - John Maines (JM)  
**Apologies:** Treasurer - Steve Boardman (SB)

Agenda		Lead	
1.	<b>Membership</b>	LW	Both the Village Bake Off and the Christmas Dinner were successes, with both well attended.
2.	<b>Finance</b>	SB	Full report will be collated in the new year. Current balance stands at £1436.47
3.	<b>Events</b>	JM	<p>Following the Bake Off, KS reported that a T-shirt and Christmas card were sent to Misty Chance, and an apron and card to Howard Middleton as further thanks to both from the group for their attendance at the Bake Off.</p> <p>JM is taking feedback from the group about the Christmas Dinner at Tariff and Dale. The group discussed some feedback.</p> <p>Future events include the January social, and the AGM in February. KS asked us to start thinking about 2023 events.</p> <p>KS discussed that we could go to Manchester Pride to help fund the cookery course.</p> <p>LG mentioned Cracking Good Food as an idea for a cookery class event:  <a href="https://crackinggoodfood.org/community/teambuilding-parties/">https://crackinggoodfood.org/community/teambuilding-parties/</a></p>
4.	<b>Media</b>	LG	Next newsletter is being pulled together. Member Adam Draper will be interviewed as one of the Bake Off winners. Christmas Dinner and AGM articles will also be in there. Adverts for t-shirts and aprons will be included. The TV piece that KS and LW may also be included.
5.	<b>AOB</b>		None discussed

<b>Actions: Includes previous actions</b>	<b>Status</b>	<b>Lead</b>
Public liability insurance	Closed	KS / SB
Poster design and get printed, plus a new banner with the Village Bakers logo, Bake it, Bring it, Share it slogan.	Closed	GRD
T-shirts, aprons, chefs hats, bowls, whisks all need to be acquired	Closed	KS / LW
LG to look at website restructuring, and meet with KS to discuss	Closed	LG
KS and SB to investigate members being able to buy items on the website	Closed	KS / SB
JM to send round dates for committee members to sign up.	Closed	JM
KS to finalise favoured options of logos	Closed	KS
KS to report back to the group with details of the chocolate course	Closed	KS
GD plan in dates for committee meetings	Closed	GD
Group to continue with VB live, posting recipes on social media, and virtual activities.	Closed	All
JM to meet with KS to discuss events.	Closed	JM /KS
JM to come up with some ideas at the same meeting as above	Closed	JM
KS will share the Gay Life Magazine articles on WhatsApp feed	Closed	KS
Committee members to express to KS their intentions regarding staying on the committee in any role	Closed	KS
Picture Round for the next Zoom social	Closed	GD
Committee to review new website and provide feedback	Closed	All
GD to print off membership letters	Closed	GD
2020 Events created to August. KS to share.	Closed	KS
LW reaching out to members on Facebook during lockdown	Closed	LW
All Committee Members to review strategy focus areas ready for agreement. Reviewed and agreed	Closed	All
Approach Sparkle organisers to look into brochure costs – Sparkle Cancelled	Closed	KS
Handover of Events Committee Member activities to take place	Closed	TW / LG
KS, TW and LG to meet and discuss with KS about what future events activity could include	Closed	KS/ TW / LG