



## Village Bakers (VB) Committee Meeting: Agenda and Actions

### Details

**Date / Time:** 3.12.20 / 19:30

**Venue** <https://zoom.us/j/7193362033>

**Chair:** Kevin Sargent (KS)

**Attended:** Gavin Deadman (GD)  
Liz Gibson (LG)  
Laura White (LW)

**Apologies:** Anthony Jones (AJ)  
Tom Wright (TW)

Agenda		Lead	
1.	<b>Membership Update</b>	LW	LW updated that no further cards have been sent as they have not been needed by members. No membership numbers have been recorded as no socials have been held
2.	<b>Finance Update</b>	KS	<p>£36 has been deducted from the account for Wordpress subscription on 27/8/20</p> <p>£42.45 has been paid to KS for the Bake-Along Pride event</p> <p>£9.63 has been paid to LW for Bake-Along Pride event</p> <p>£202.08 has been paid into the account for the Bake-Along Pride event</p> <p>£1860.19 total</p>
3.	<b>Events Update</b>	KS & All	<p>No events have been held since the previous meeting.</p> <p>A request for a quiz has been made by a member (John Maines) for a quiz. The Committee agreed to hold a quiz on Saturday 19th, at 4:00 p.m</p>
4.	<b>Media</b>	LG & KS	<p>It was reported that the Group have had a request from Gay Life Magazine to do an article with recipe and some photos.</p> <p>LG reported that the newsletter was just about ready and it has been adapted for seasonal reference. It will be ready to go out this month.</p>

5.	AOB	All	<p>KS highlighted that February is the Group's AGM month. It will be different to previous years due to COVID. It was suggested that it is held on Zoom, as the Committee we do have an obligation to report on finances.</p> <p>KS also reminded the Committee that the election or re-election of posts on the committee need to be arranged, through advertising and promotion to the Group.</p> <p>A meeting will be arranged to discuss.</p>
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Actions: Includes previous actions	Status	Lead
Group to continue with VB live, posting recipes on social media, and virtual activities.	Open	All
A budget needs to be pulled together for a budget for roll-banner	Open	KS
KS to look at Mailchimp stats to have a look at who opened / deleted / had bounced back	Open	KS
Molly House to be informed of our potential return	Closed	KS
Picture Round for the next Zoom social	Closed	GD
Committee to review new website and provide feedback	Closed	All
GD to print off membership letters	Closed	GD
2020 Events created to August. KS to share.	Closed	KS
LW reaching out to members on Facebook during lockdown	Closed	LW
All Committee Members to review strategy focus areas ready for agreement. Reviewed and agreed	Closed	All
Approach Sparkle organisers to look into brochure costs – Sparkle Cancelled	Closed	KS
Handover of Events Committee Member activities to take place	Closed	TW / LG
KS, TW and LG to meet and discuss with KS about what future events activity could include	Closed	KS/ TW / LG